

**Humboldt State University
Service-Learning Fellows Program
2009-2010 Application Guidelines**

**\$500 Awards available for the Academic Year 2009-2010
Application Deadline- December 1st- Tuesday, 4pm**

Definition: Service-Learning is a specific pedagogy that unites formal academic coursework with high quality service that answers a community-identified need. Service-learning combining service with academic instruction focuses on critical, reflective thinking and civic responsibility. The academic study may be in any discipline or combination of fields. The service may address a variety of community needs including direct service to people in need, improvement of community resources, community outreach and education, or policy analysis.

Please note this year the Service-Learning Fellows Program is grant funded through California Campus Compact and the Corporation for National and Community Service. Our HSU “Go-Green” program is focusing on green/sustainability initiatives and food securing issues. Faculty working on these types of topics and issues are highly encouraged to apply.

The HSU Service-Learning Fellows Program

The HSU Service-Learning Fellows Program has two major components: 1) service-learning course development, 2) faculty development.

The Service-Learning Fellows will join with their colleagues from across campus to learn the “nuts and bolts” of implementing a service-learning component within their course(s). Service-Learning Fellows will participate in the following activities:

Course Development

1. Develop a course with a new service-learning component
2. Implement the course by either Spring 2010 or Fall 2010
3. The proposed course would receive the approval for “s” designation in the schedule of classes for Fall 2010 or Spring 2011
4. Evaluate the results of their course, particularly its impact on students, upon completion (Spring 2010/Fall 2010)

Faculty Development – The Service-Learning Fellows Program

1. Participate in the 2009-2010 learning community of Service-Learning Fellows
2. Participation in SL Fellows' service learning workshops Spring 2010 semester
3. Reflect on course development and designs
4. Share strategies, and techniques for course implementation
5. Develop an understanding of the needs and issues faced by community partners and examine faculty/university roles in responding to these
6. Facilitate community partnerships and development of student site placements
7. Engage in the explorations of scholarship of teaching and action (teaching based) research
8. Meet as a cohort group for discussion and support
9. Participate by sharing with workshop presentations
10. Make recommendations, based on own experiences, regarding the overall development of the service learning initiative at HSU
11. Discuss own recommendations with the Service Learning/Community Engagement Advisory Committee and other interested groups.
12. Be willing to share course materials and experiences with other faculty members, and have materials or articles in the Service Learning Faculty newsletter and on the SL/CE web site

Eligibility

All faculty, including lecturers, are eligible for the Service Learning Fellows Program. Applications may be submitted by individual faculty members, or several faculty members interested in team teaching and/or interdisciplinary collaborations. Team applications will share the award per course developed.

Scope and Use of Awards

Funding is available for the 2009-2010 academic year. Funds are for course(s) development which integrates quality service-learning pedagogy and participation in the Service Learning Fellows Program. The awards are in the amount of \$500.00 to be utilized for curriculum materials, supplies and materials to be used with students/community partners, operating expenses, and travel.

Selection Criteria

Proposal will be evaluated according to the following criteria:

Service-Learning Course Development

- clarity of course description: course objectives and connection of service learning activities to those objectives
- contribution of course to expansion of service learning in the department and in the larger university: the number of students participating, the role of the course in a major and/or university GE program, and courses that meet university-wide requirements (DCG,GE) institutions, the planned frequency of course offerings
- sustainability: provisions for ensuring that the course will be regularly offered on a long-term basis
- courses which are designed for students who might become interested in teacher education in the areas of math and science

Service-Learning Fellows Program

- Willingness to commit to full participation in the Service Learning Fellows Program (see activities listed above)
- Demonstrated support from the department offering the service learning course, with a support letter from the Department Chair to accompany this application.

The Application

To apply for the Service Learning Fellows Program, submit an original copy and one copy via email (to Service Learning/ Community Engagement Advisory Committee, Service Learning Center, NHW room 139, HSU, and email to amb2@humboldt.edu (*email your submission pasted into the email rather than as an attachment. Be sure to submit on hard copy through campus mail*))

A completed application consists of the following:

1. Cover page: Course Title or proposed course title, Faculty Member, contact information
2. The proposal: maximum of two pages addressing the following components:
 - Development of Service-Learning Course:
 - Course (proposed course) title

- Course objectives
 - Ideas for service-learning component for this course
 - Submit the most recent syllabus if it is an existing course, or draft syllabus for proposed course
3. Letter of support from the department chair in which the course will be offered
 4. Statement of Commitment to full participation in the Service-Learning Fellows Program:

I, _____, understand the scope of the Service-Learning Fellows Program and commit to full participation in the program. To design a new service-learning component for the academic course, _____, to be implemented either Spring 2010 or Fall 2010.

Signature

Date

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Available Resources for Developing Service Learning Proposals:

- Visit our web site at <http://studentaffairs.humboldt.edu/slee/>
- Faculty Service Learning Resource Library in the Service Learning Center, NHW 139, ext. 4963, and ext. 4964
- HSU Library offers resource books on service learning

